

Staffordshire and Stoke-on-Trent Joint Archives Committee

Wednesday, 7 December 2011

2.00 pm

Stoke Local Centre, South Wolfe Street,
Stoke-on-Trent, ST4 4SZ

PLEASE NOTE TIME OF MEETING

John Tradewell
Director of Law and Democracy
29 November 2011

A G E N D A

1. **Apologies**
2. **Declarations of Interest in accordance with Standing Order 16**
3. **Minutes of the meeting held on 16 June 2011** (Pages 1 - 4)
4. **Predicted Outturn 2011-12** (Pages 5 - 10)

Joint report of the Director of Finance and Resources and the City Director of Central Services

5. **Review of Fees and Charges 2012-13** (Pages 11 - 22)

Joint report of the Director for Place and Deputy Chief Executive and the Director of Adult Social Care, Health and Communities

6. **Staffordshire and Stoke-on-Trent Archive Service Restructure** (Pages 23 - 28)

Joint report of the Director for Place and Deputy Chief Executive and the Director of Adult Social Care, Health and Communities

7. **Designation of Collections** (Pages 29 - 32)

Joint report of the Director for Place and Deputy Chief Executive and the Director of Adult Social Care, Health and Communities

8. **Date of next meeting - 23 February 2012**

The next meeting of the Staffordshire and Stoke-on-Trent Joint Archive Committee will be held on **Thursday 23 February 2012 at 10.30 am** in the County Record Office, Eastgate Street, Stafford.

9. Exclusion of the public

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

Nil

Membership	
Pat Corfield	Mike Maryon (Substitute)
Gwen Hassall	Liz Staples (Substitute)
Ian Parry	Simon Tagg (Observer)